



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

February 24, 2004

Margaret May, Treasurer
Friends of Carolyn McCarthy
151 Linden Road
Mineola, NY 11501

Response Due Date:
March 25, 2004

Identification Number: C00318931

Reference: Amended Year End Report (10/1/03 - 12/31/03), received 1/30/04

Dear Ms. May:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule B of your report discloses a disbursement that appears to constitute personal use of campaign funds by the candidate (pertinent portion attached), as defined at 11 CFR §113.1(g). Personal use is any use of funds in a campaign account of a present or former candidate to fulfill a commitment, obligation or expense that would exist irrespective of the candidate's campaign or responsibilities as a federal office holder.

The committee must seek reimbursement for the full amount of the personal use violation(s) from the beneficiary and notify the Commission of such a reimbursement. The reimbursement(s) must be reported on Schedule A supporting Line 15 of the Detailed Summary Page of the report covering the period in which the reimbursement is received.

Please amend your report to clarify what action you will take concerning the apparent personal use of campaign funds. If the disbursement(s) in question was incompletely or incorrectly reported, you must amend your original report with the clarifying information. If the disbursements do constitute the personal use of campaign funds, the Commission may take further legal action. However, prompt action to obtain reimbursement of the funds in question will be taken into consideration.